

**Council on Manufactured Housing
Delaware Public Archives
Dover, Delaware**

August 20, 2008
Minutes of the Meeting

COUNCIL

Frank Trabucco, Chairman

Terry Gorlich, Alma Bringhurst, Richard Maly, Fred Neil, Ryan Class, Jim Grygiel, Lisa Lewandowski, and Chris Hudson.

NON-MEMBER

None Present

DEPARTMENT OF JUSTICE

Timothy P. Mullaney Sr., Director
Fraud and Consumer Protection Division

CALL TO ORDER

Meeting called to order by Chairman Trabucco

MINUTES OF JUNE 18, 2008 MEETING

A motion was made by Terry Gorlich and seconded by Alma Bringhurst to accept the minutes as presented. Motion passed

OLD BUSINESS

1. Contact information for council members was disseminated to members as requested.
2. Website has been updated and the website link was sent to council members as requested.
3. Pamphlet/Brochure – DOJ in the process of re-doing all pamphlets/brochures.

NEW BUSINESS

1. Missed Meetings – the new system under Shanna Clark is working well.
2. ADR application – request by Leidy L. and Barbara J. Gaugler of Mariners Cove in Millsboro. Motion by Terry Gorlich, seconded by Fred Neil to move to ADR. Approved

3. Fred Neil brought up the issue of “Installers” and the Board of Installers and the lack of a list of installers with contact information. Request was made to contact the Board of Installers and see if they can post contact information on installers on the web. Chairman Trabucco will make contact with Board to see if they can get that done. Additional discussion on this topic followed.
4. Missed Meeting Policy – discussion held on what type of policy to have with a possible starting point being if a member missed more than 6 meetings within calendar year then request would be made to the Governor to replace that person. Motion by Alma Bringhurst seconded by Terry Gorlich for Director Mullaney to draft a policy on this issue for the next meeting. Motion passed.

ADJOURNMENT

Motion by Fred Neil seconded by Jim Grygiel to adjourn. Motion passed